

# Full Reference Application Form

# Harris Shields Collection

Please return this form to Harris Shields Collection - Bridlington. Asterisks (\*) indicate a field is mandatory.

## Agency Details

Letting Agent Name \*

Harris Shields Collection - Bridlington

Letting Agent ID \*

4234

## Property Details

Total Monthly Rent \*

£

Abode \*

Building/House Number \*

Building/House Name \*

Address Line 1 \*

Address Line 2 \*

Town \*

County \*

Postcode \*

## Tenancy Details

Start Date of Tenancy (dd/mm/yyyy) \*

Length of Tenancy (months) \*

Share of Rent \*

£

## Applicant's Contact Details

Title (e.g. Mr, Mrs, etc.) \*

First Name \*

Middle Name \*

Last Name \*

Date of Birth (dd/mm/yyyy) \*

Telephone Number \*

Mobile Number \*

Email Address \*

Previous Full Name (if your name has changed in the last 6 years)

## Applicant's Details

Marital Status \*

Do you smoke? \*

Do you have pets? \*

Any recent arrears or adverse credit? \*

If you have had any recent arrears or adverse credit within the last 10 years, please provide details on the 'Additional Information' page.

What is your expected residency status?

Family

Single

Couple

Sharer

## Types Of Pets

Please list all pets that will reside at the property.

Pet 1 \*

Pet 2 \*

Pet 3 \*

## Applicant's Employment Details

Employment Sector \*

Select which most closely describes your employer's business sector:

Tech

Media/Creative

Finance/  
Professional

Public Sector

Student

Other

Retired

Unemployed

## Applicant's Work Address Details

Abode \*

Building/House Number \*

Building/House Name \*

Address Line 1 \*

Address Line 2 \*

Town \*

County \*

Postcode \*

### Applicant's Current Address Details

Abode *		Building/House Number *		Building/House Name *	
<div></div>					
Address Line 1 *					
<div></div>					
Address Line 2 *					
<div></div>					
Town *		County *		Postcode *	
<div></div>					
Move In Date (Estimate) *					
<div></div>					
What is your current residency position? If 'Tenant', please complete the section titled 'Landlord / Agency Details' below.					
Tenant		Owner		Live with Parents	
<div></div>		<div></div>		<div></div>	
Family / Friends		Staff Accommodation			
<div></div>		<div></div>			

### Current Rental Figure

£ per week or month

Current Rental Figure \*

### Applicant's Previous Address Details (if available)

If you have occupied any previous addresses other than your current address in the last 10 years, please enter the most recent one below. Please provide any further addresses, going back up to 6 years, on the Additional Information page.

Abode *		Building/House Number *		Building/House Name *	
<div></div>					
Address Line 1 *					
<div></div>					
Address Line 2 *					
<div></div>					
Town *		County *		Postcode *	
<div></div>					
Move In Date (Estimate) *			Move Out Date (Estimate) *		
<div></div>			<div></div>		

## Landlord / Agency Details For Your Current Address

Please note that we cannot accept landlord references from relatives or friends. All contact details must be your landlord or letting agents' business, not personal, details.

Name of Landlord / Letting Agent \*

This is a Letting Agency

This is a Private Landlord

Title (e.g. Mr, Mrs, etc.)

Contact First Name \*

Contact Last Name \*

Contact Telephone Number \*

Contact Email Address \*

## Source of Income

Please note that we cannot accept references from relatives or friends. All contact details for income referees must use their business, not personal, details.

Employed (PAYE)

Self-Employed  
(Self-Assessment)

Self-Employed  
(Accountant)

Investments / Savings

Benefits (please state which type)

Employer / Accountant Name \*

Annual Income Amount \*

£

Position / Role

Time With Employer

Title (e.g. Mr, Mrs, etc.)

Contact First Name \*

Contact Last Name \*

Primary Contact Number \*

Secondary Contact Number

Contact Email \*

Comments / Further Information (if you have further income sources, please specify these on the next sheet)

## Identification

National Insurance Number \*

Identification Type (e.g. passport, driving licence, etc)

Identification Number \*

Bank Account Number \*

Bank Account Sort Code \*



### Next Of Kin

Names \*

Phone No. \*

Address \*

Relationship to you \*

Email \*

### Personal Reference

Name, address, telephone number and e mail address

Names \*

Address \*

E mail & Telephone number \*

### Reason For Leaving Your Current Address

Reason: \*

### Dependants under 18 years

Names and dates of birth of all children to reside at the property \*

### Time At Current Address

Years & Months

Time spent at this address \*

### Where did you hear about Harris Shields Collection?

Where did to hear about Harris Shields Collection? \*

Please provide some information about yourself so we can get started with your tenancy application.

1 Get Started

2 Personal Details

3 Source of Income

4 Offer Conditions

\*

- ☐ I confirm that the information I am providing is true and accurate, and give permission for it to be verified by the Letting Agency if required.

\*

- ☐ I understand that this information may be accessed again should I apply to rent a future property with the Letting Agency.

\*

- ☐ I understand that the information on this form may be shared with the Landlord of the property, as well as third-party referencing agencies.

\*

- ☐ I agree and accept to receive legal documentation for this tenancy digitally via email, or online via the Goodlord website.

\*

- ☐ I understand that providing false information may lead to the Letting Agency withholding the Holding Deposit.

\*

- ☐ I confirm that I am in a position to proceed with the tenancy, should I be invited to make a formal application by the Letting Agency.

Signed \_\_\_\_\_

Print \_\_\_\_\_

Date \_\_\_\_\_